



RESIDENTIAL CHILD CARE LICENSING ADVISORY COMMITTEE MEETING MINUTES

14 January, 2021

<https://ccl.adobeconnect.com/advisorycommittee/>

Members Present: Dale Smith, Holly Kingston, Melissa Monsivais, Alanna Brickley.

Members Excused: Sonia Arias, Victoria Sanchez.

Members Absent: None

Child Care Licensing Staff Present: Simon Bolivar, Donna Thomas, Melinda Young, Kim Rice, Sarah Atherton, Kat Martinez, Michele Evans Rice, Kim Bond, Alisha Griffin, Rosemary Vander Meyden, Sunny Ledding, Charlotte Woodward, Cheryl Nak, Mindy Palmer, and Jacqueline Macias.

WELCOME

At 9:07 a.m., Dale Smith welcomed everyone and started the meeting.

APPROVAL OF MINUTES

The minutes from the December meeting were approved via email.

COMMITTEE VACANCIES

The committee needs a pediatrician and a consumer.

NEW BUSINESS

Current COVID-19 emergency procedures status report.

- We are currently on Phase 4 Temporary Emergency Conditions. These conditions will be in place until further notice by the Utah Department of Health. However, every provider must follow and obey their local laws.
- Effective today, licensors will be tested for COVID-19 twice a week in order for them to conduct onsite inspections.
- CCL does not manage the availability of vaccinations for child care providers.
- The child care facilities closure report due to COVID-19 is updated daily on the CCL website. Questions and comments were answered and discussed.

Additional exemption for short term programs to be added to R430-8.

- Simon went over the rule. Questions and comments were answered and discussed.
 - Holly Kingston recommended to use a clear language to exempt this type of programs from licensing and to be added to the rule. Alanna Brickley seconded the recommendation. All committee members were in favor of the recommendation.
 - Since there was not a quorum, the present members voted unanimously to recommend the motion to be adopted by the department.

Proposed deletion of wording “unless the provider has written permission from the infant’s parent” from the rule about sleeping equipment for infants.

- Kat Martinez went over the proposed deletion of wording. Questions and comments were answered and discussed.
 - All committee members were unanimously in favor of the proposed deletion of wording.

Discussion about the definition of “loose blankets” to match safe sleep guidelines.

- Kat Martinez went over the definition of loose blankets. Questions and comments were answered and discussed.
 - Dale Smith recommended to proceed with removing the allowance of any loose blankets in and on a crib from the compliance guidelines section of the interpretation manual. Alanna Brickley seconded the recommendation. All committee members were in favor of the recommendation.

Committee members comments and recommendations - None

Public Comment

None

AGENCY REPORTS

Child Care Licensing

- Simon Bolivar – CCL had an audit from the Federal Office of the Inspector General on the background check process. They recommended for CCL to fully verified background checks. In the near future licensors will be asking providers and their staff for a picture ID during inspections. Further information and the effective date will be provided to all child care providers as soon as is available.
- Simon Bolivar – Effective 02/01/2021, licensors will be conducting onsite inspections again. However, remote inspections will continue to be conducted only if we are not required to go onsite.

Office of Child Care – Karrie Phillips

- Tracy Gruber was appointed to be the Executive Director of the Department of Human Services, and Rebecca Banner has been appointed to be the Director of the Office of Child Care.
- OCC will receive additional funding from the Federal Government. Due to the additional funds the operations grant has been extended and copays will continue to be covered for families with subsidy assistance.
- The Early Childhood Conference will be held at the end of March and registration is now open.

Utah Afterschool Network – Kelly Riding

- The Winter Professional Development Conference will be held on 02/26/2021, and the registration closes on 02/19/2021. For more information and registration go to: <https://utahafterschool.org/program-resources/calendar>

ASSIGNMENTS

None

Dale Smith ended the meeting at 10:54 a.m.

We apologize for the inconvenience as we were experiencing technical difficulties with Adobe during the meeting.

UPCOMING 2021 MEETINGS

March 11, May 13, July 8, September 9, November 18.

9:00 a.m. – 11:00 a.m., virtual meetings

Anyone with a disability requiring accommodations to attend or fully participate in this program should contact Jacqueline Macias at (385) 320-2147 or via email at jmacias@utah.gov to request reasonable accommodations.

Note: These minutes are not intended to be a verbatim transcript of all items discussed, but are to record the significant features of the business conducted in this meeting.